

MEMORANDUM

To: Chapter 13 Bar

**From: Devin Derham-Burk
Chapter 13 Trustee**

Date: August 19, 2010

Subject: Accepting Plan Payments at Hearings

In order to comply with internal controls procedures set by my auditors, I am not able to collect Chapter 13 plan payments unless I am able to state on the record at a hearing that I have received the payment. This happens frequently at 341 Meetings of Creditors. This can also happen at a confirmation calendar where an attorney hands me a payment to resolve a payment delinquency *for a matter that is on that calendar*.

Some attorneys hand me or my staff Chapter 13 payments at confirmation hearings for matters that are not on the calendar. I am no longer able to accept these hand-delivered payments and request that they be mailed to my post office box so that they can be processed pursuant to my normal operating procedures.